**People Services**

**Education & Skills**

Sheffield Music Hub - Block C,

Stadia Technology Park,

60 Shirland Lane, Sheffield, S9 3SP.

Tel: 0114 2506860

E-mails: lisa.spalding@sheffield.gov.uk

Website: www.sheffieldmusichub.org

Date: 1st September 2022

**Appendix 8**

**SCR Letter of Reassurance**

**Re: Silverdale**

To whom it may concern,

**RE: Letter of Reassurance**

To ensure that effective safeguarding of the pupils at the above academy, this letter provides evidence of reassurance that Sheffield Music Hub have in place appropriate safeguarding procedures for all safer recruitment checks carried out on their staff who visit the academy.

I, Lisa Spalding as Operations Manager confirm that Sheffield Music Hub have completed the following safer recruitment checks pre-employment and during on-going employment:

* Verification of identification checks
* Right to Work in the UK checks
* Relevant qualification/registration checks
* Employment history and reference checks
* Enhanced DBS check, including Children’s Barred List check *(where applicable)*
* Subsequent enhanced DBS check with Children’s Barred List check every three years
* All staff receive appropriate safeguarding training
* All staff have read the company safeguarding policy and Keeping Children Safe in Education Part 1 and Annex A
* All staff have been informed that they are committing an offence if they are deployed to work with pupils but are disqualified through meeting the ‘Disqualification under the Childcare Act 2006’

I also confirm that all staff attending the academy during the course of their employment will be able to provide photo identification. Confirmation of pre-employment and on-going employment checks can be obtained via email from musichuboperations@sheffield.gov.uk.

Yours sincerely,

Lisa Spalding,Operations Manager: Sheffield Music Hub

 