**People Services**

**Commissioning, Inclusion and Learning**

Sheffield Music Hub

Red Tape Central

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9th May 2022

Dear Parents and Carers,

**Summer Prom Concert**

We are delighted to announce details of our Summer Prom Concert. This event is being held at our new location Manor Lodge. To get into the spirit of an outdoor prom performance our audience can **bring along a picnic** and enjoy our refreshments whilst they enjoy listening to our amazing young musicians!

Please find details below.

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| **Groups performing** | **City of Sheffield Youth Festival Band**  **Sheffield Youth Big Band**  **Sheffield Youth Jazz Collective**  **Senior Orchestra**  **Children from Emmaus Catholic & C of E Primary School and**  **Children from Manor Lodge Primary School** |
| **Concert venue** | Sheffield Manor Lodge, 197 Manor Lane,  Sheffield S2 1UJ |
| **Concert date / start time** | Wednesday 6th July, 7.00pm |

**Performers’ details**

|  |  |
| --- | --- |
| **Arrival time for Rehearsal** | 4.00pm |
| **Arrival details** | Please report and sign in with your group at the entrance of the Discovery Centre. |
| **Concert dress** | Please arrive in your concert dress. Smart and comfortable. Your ensemble director will give further details. |
| **Any additional details** | Please bring a packed tea/evening meal and drinks/snacks as required. No one is to leave the site between the rehearsal and performance.  As this is an outdoor event and on uneven ground(lawn), please bring appropriate clothing |

**Audience details**

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| **Tickets** | Adults £10.00 / Under 18’s FREE |
| **Ticket purchase details** | Tickets are available online at our events page from Monday 6th June, 5pm. There is a limit to the number of tickets being sold, please book early to avoid disappointment. |
| **Doors open** | 6.30pm |
| **Prom begins** | 7.00pm |
| **Estimated concert finish time** | 9.00pm |
| **Important Information** | * **Audience members will need to BRING THEIR OWN SEATING – camp/deck chair/picnic blanket.** * **As this is an outdoor event and the audience will be seated on grass/uneven ground please bring appropriate clothing and footwear.** |

**Can your child attend?**

Please complete this [online form here](https://docs.google.com/forms/d/e/1FAIpQLSfyqAVXdVo-YlfKicDXZnD00qRMY_EEQOoQVD-2HlupsEEkzg/viewform?vc=0&c=0&w=1&flr=0) by Friday 10th June to inform us if your child is able to perform or not.

**Tickets**

We anticipate the concert will sell out. It is strongly recommended to purchase tickets in advance to avoid disappointment.

**Photographs**

You will be notified at the concert which groups are unable to be photographed. The Prom will be recorded by a third-party company who will live stream the event for those that are unable to attend in person. The footage will be uploaded to YouTube at a later date.

**Valuables**

The performers will not leave the site in between their rehearsal and the concert, so please send them with something to occupy their spare time.

Please do not send any valuable items as the Music Hub cannot be responsible for any lost/damaged items

If you have any questions, please do not hesitate to get in touch with your music group director or contact the Music Hub Projects Team at musichubprojects@sheffield.gov.uk

With best wishes,

D Allenby

Music Leader

Sheffield Music Hub

 